PIEDMONT TECHNICAL COLLEGE
NEWBERRY COUNTY CAMPUS
COMMUNITY CONFERENCE CENTER

Newberry County Campus • 1922 Wilson Road • Newberry, SC 29108

PIEDMONT TECHNICAL COLLEGE'S EVENT AND MEETING FACILITIES ARE THE PERFECT LOCATION FOR YOUR NEXT EVENT!

The facility rental fee includes the use of basic 5ft tables and chairs, complimentary Wi-Fi and other technical equipment needs. For upgrades, please see pricing information listed on the bottom of the second page.

Catering is available at an additional cost. Drink machines and snack machines are accessible on site. Parking is available in the front and rear of the building. This is a non-smoking facility.

All equipment arrangements need to be made one week in advance.

Established 1966

FOR FURTHER INFORMATION CONTACT THE NEWBERRY COUNTY CAMPUS AT (803) 276-9000.

PIEDMONT
TECHNICAL COLLEGE

ROOM RENTAL RATES

AUDITORIUM RATES (Capacity: 225)*

Private sector organizations:	$225.00
Public / Non-profit organizations:	$150.00

Rates are based on room type, not on the number of event participants.

CLASSROOM RATES (Capacity: 48)*

Private sector organizations:	$150.00
Public / Non-profit organizations:	$125.00

Rates are based on room type, not on the number of event participants.

OUTSIDE OF NORMAL WORKING HOURS

All Rentals:	$400.00*
Each Additional Classroom:	$125.00*

Depending on rental times, there will be an additional charge of $15 per hour to cover administrative, security and cleaning costs.

Company Name & Address: _____

_____

_____

Contact Person: _____ Telephone: _____

Email Address: _____

Dates of Usage: _____ Fax: _____

Room Number: _____ Time: _____

Equipment Needed: _____ Number of People: _____

Catered Refreshments: _____

Room Charge: _____

Special Set-Up: _____

UPGRADE YOUR EVENT: *Please check all that apply and indicate quantity needed.*

❏ **Round Tables**: $5.00 per table   ❏ **Bistro Tables**: $5.00 per table # _____

❏ **Tablecloths**: $6.00 per (white or black available for round or rectangle tables) # _____

❏ **Pipe and Drape**: $1.00 per foot (8'x10' panels with black or blue drape) # _____