

Quality Assurance Policy

The purpose of this policy is to put in place a mechanism to provide for the monitoring of programs to assure compliance with the policies and procedures of the American Heart Association and Piedmont Technical College.

Regional Faculty, Course Directors, and/or Training Center Faculty Staff in the various disciplines, may visit any program to assure compliance with policy, as well as to monitor the quality of instruction.

Each roster submitted to the TC must include a course outline with instructor assignments, as well as student evaluation tools, (written answer sheets and practical skill sheets, where applicable) and student comment forms. This information will insure that the most up-to-date materials are being utilized for the course being taught. Incomplete rosters will be returned to the lead instructor for compliance before cards are distributed.

In addition, Student evaluation forms may be sent to course participants at random to further measure quality of delivery.

Instructors affiliated with the TC will be monitored at least once during their designated term and such monitoring will be noted in their record.