



Best Value Bid
Amendment #1

Solicitation: PTC-327 Janitorial Services
Date Issued: **02/22/2024**
Procurement Officer: Brian K. McKenna
Phone: (864) 941-8314
E-Mail Address: mckenna.b@ptc.edu
Mailing Address: Piedmont Technical College
Procurement Office – 195A
PO Box 1467
Greenwood, SC 29648

DESCRIPTION: **JANITORIAL SERVICES**

USING GOVERNMENTAL UNIT: **PIEDMONT TECHNICAL COLLEGE**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
PIEDMONT TECHNICAL COLLEGE
PROCUREMENT OFFICE – 195A
PO Box 1467
Greenwood, SC 29648

PHYSICAL ADDRESS:
PIEDMONT TECHNICAL COLLEGE
PROCUREMENT OFFICE – 195A
620 N Emerald Road
Greenwood, SC 29646

SUBMIT OFFER BY (Opening Date/Time): **03/12/2024 03/19/2024 11:00:00 AM (EST)** (See "Deadline For Submission of Offer" provision)

~~QUESTIONS MUST BE RECEIVED BY: 02/15/2024 12:00:00~~ (See "Questions From Offerors" provision)–

NUMBER OF COPIES TO BE SUBMITTED: **ONE (1) Original hard copy marked "Original" and THREE (3) PRICE REDACTED hard copies marked "Redacted."**

CONFERENCE TYPE: ~~Pre-Bid Conference~~
DATE & TIME: **02/13/2024 10:00:00**

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

LOCATION:
Piedmont Technical College – Bldg. M
620 N. Emerald Road
Greenwood, SC 29648

**AWARD &
AMENDMENTS**

Award will be posted on **03/22/2024 04/01/2024**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address:
<https://www.ptc.edu/about/administrative-offices/procurement>

You must submit a signed copy of this form with Your Offer. By signing, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR

(Full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

TITLE

(Business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME

(Printed name of person signing above)

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

☐ Sole Proprietorship ☐ Partnership ☐ Other _____

☐ Corporate entity (not tax-exempt) ☐ Corporation (tax-exempt) ☐ Government entity (federal, state, or local)

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	_____ Area Code - Number - Extension Facsimile
	_____ E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
____ Payment Address same as Home Office Address	____ Order Address same as Home Office Address
____ Payment Address same as Notice Address (check only one)	____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):
Preferences do not apply to this procurement per SC Consolidated Procurement Code Section 11-35-1524, Section (E) part (3).

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:
Not Applicable

AMENDMENTS TO SOLICITATION (JAN 2004)

The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments:

www.procurement.sc.gov (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. **(c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.**
[02-2A005-1]

AMENDMENTS TO SOLICITATION (JUN 2017)

The solicitation is amended as provided herein. Information or changes resulting from questions will be shown in a question-and-answer format. All questions received have been reprinted below. The "State's response" should be read without reference to the questions. The questions are included solely to provide a cross-reference to the potential offeror that submitted the question. Questions do not form a part of the contract; the "state's response" does. Any restatement of part or all of an existing provision of the solicitation in an answer does not modify the original provision except as follows: Underlined text is added to the original provision. Stricken text is deleted.
[02-2A097-1]

➤ **SUBMITTAL DUE DATE HAS BEEN EXTENDED TO: March 19, 2024, 11:00 A.M. (EST)**

III. SCOPE OF WORK/SPECIFICATIONS

Answers to Bidders Questions:

1. Who is the incumbent?
State's Response: The Budd Group
2. Can you please provide the bid list for the last time this was out for bid?
State's Response: Please submit a FOIA request for Solicitation# 5400015691/Contract# 4400019399 to Sheila Willis at: swillis@mmo.sc.gov to obtain this information.
3. Is there any type of bid bond or Surety required?
State's Response: No.
4. Is there a local vendor preference?
State's Response: No.
5. Is there a mandatory Prebid conference?
State's Response: No.

6. Please define "working office" and "established office."

State's Response: Working office - PTC provides a functional office situated at the Greenwood Campus. Established office - The contractor's organization and a local service representative, must be established within a 150-mile radius and have been operational for at least one year. (See section B.i)

7. You have staff listed that is required at a set pay. We currently pay our staff more than that per hour. Can we pay our staff more?

State's Response: Certainly, the contract outlines the compensation we are willing to offer for wages. If you opt to pay more beyond the terms of the contract, that decision is entirely yours.

8. Is the stated number of staff all that is required - OR - just what needs to be on the facility at all times during the specified hours?

State's Response: No, the stated number of staff required is the appropriate number of employees to fulfill the requirements of the contract.

9. Can you provide an estimated use of soap, so that we know how much in general would be required to add to the bid?

State's Response: Approximately, 300 units a year.

10. Currently, the college has one (1) full-time employee. What shift does the college custodian work? What location buildings is the person assigned to?

State's Response: The college custodian works the first shift and is assigned to the entire upper level of A building, the lower level A Lobby, the Human Resources suite on the lower level of A building, and the Facilities Management area of M Building.

11. How is full-time defined (i.e., 6 hrs./day, 7 hrs./day, 8 hrs./day)?

State's Response: 8 hrs./day

12. What is the current custodial services annual contract cost with the Budd Group?

State's Response: The current yearly contract price is: \$ 594,655.44.

13. Will Piedmont Technical College allow a provision allowing for increases in price at the end of each 12 months based on the greater of 3% or the annual Consumer Price Index for All Urban Consumers (CPI-U)?

State's Response: See page 36 of the solicitation documents.

14. Will Piedmont Technical College allow a provision allowing a mutual termination for convenience upon 90-day written notice?

State's Response: See page 39 of the solicitation documents.

15. Will Piedmont Technical College allow a provision allowing for increases in price by Vendor for other factors beyond Vendor's reasonable control, including but not limited to, government increases to minimum, prevailing or living wages, benefits, or healthcare, and increases required by collective bargaining agreements, if applicable?

State's Response: See page 36 of the solicitation documents.

16. Is there a preferred piece of equipment for encapsulation to obtain the best smell and results? We understand the importance of this and what to make sure it is done to specifications.
State's Response: No.
17. Would the school consider yearly review of salaries for cost of living increase?
State's Response: See page 36 of the solicitation documents.
18. Will the contractor need to provide soap?
State's Response: See page 21, Section J. of the solicitation documents.
19. Current contractor working under same scope of work? Are you stepping up requirements?
State's Response: The current contractor is working under a similar scope of work. The contract has recently been revised to reduce redundancy, and to ensure PTC standards are being met.
20. Pay rates?
State's Response: See page 17, Section C. of the solicitation documents.
21. Is the pay rate the minimum? Bid at that amount? No above or below?
State's Response: See page 17, Section C. of the solicitation documents.
22. Are there parking permit requirements?
State's Response: No.
23. Do pay rates include overtime?
State's Response: See Appendix H. of the solicitation documents.
24. Green products? Specific brand or equivalent?
State's Response: Yes. No specific brand or equivalent.
25. Are the satellite campuses cleaned during the day or at night?
State's Response: During the day during normal operational hours. The contractor is required to check in with the Campus Director upon arrival and departure.
26. Is there a flexible start date?
State's Response: The target date for the contract to be awarded is April 1, 2024, with a 30-day transition period. See page 39 of the solicitation documents.
27. Does the contractor provide urinal screens?
State's Response: Yes.
28. Does the contractor provide floor buffers?
State's Response: Yes.

29. How often do windows and glass doors need to be cleaned?

State's Response: See Appendix B of the solicitation documents.

30. Does the contractor also pressure wash sidewalks?

State's Response: Yes.