

Piedmont Technical College Course Syllabus

COURSE INFORMATION

Course Prefix/Number: FSE 220

Title: Regulatory Compliance

Responsible Division: Business Technology, Public Service & Commercial Arts

Last Day to Withdraw from this Course: For the last date to withdraw from this course, consult the current *Student Calendar*.

Course Description:

For course, credit hour, pre-requisite(s) and co-requisite(s) information, visit the Detailed Course Information page: www.ptc.edu/courses/FSE220.

Textbook and Other Materials:

For textbook information and additional required and/or supplemental materials, visit the [college bookstore](http://www.ptc.edu/bookstore) (www.ptc.edu/bookstore).

Proctored Examinations:

Proctored examinations for distance learning courses taken at non-PTC campuses may require a proctoring fee for each exam taken.

COURSE POLICIES

Course policies are available online through the *Academic Catalog* and *Student Handbook*. Visit the [Course Policies page](http://www.ptc.edu/syllabus/policies) (www.ptc.edu/syllabus/policies) for a detailed list of important policies and more information.

GRADE POLICY

Detailed grading policy information can be found on the [Grading Policy webpage](http://www.ptc.edu/grading-policy) (http://www.ptc.edu/grading-policy). Final grade appeal information is available in the [Academic Catalog](http://www.ptc.edu/catalog/) (http://www.ptc.edu/catalog/).

ACCOMMODATIONS

Accommodations for ADA:

Information is available on the [Student Disability Services webpage](http://www.ptc.edu/ada) (<http://www.ptc.edu/ada>).

Title IX Harassment and Sexual Assault Information

In accordance with Title IX of the Education Amendments of 1972, Piedmont Technical College does not discriminate on the basis of sex in its education programs or activities. Title IX protects students, employees, and applicants from sex discrimination in admissions and employment to include discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. More information regarding Title IX, including contact information for the Title IX coordinators, is available at [Title IX Harassment and Sexual Assault Information](https://www.ptc.edu/about/legal-disclosures/title-ix-harassment-and-sexual-assault-information) (<https://www.ptc.edu/about/legal-disclosures/title-ix-harassment-and-sexual-assault-information>).

RATIONALE

Why do I need this course?

The funeral professional has encountered a dizzying array of federal regulations, novel theories of legal liability and new responsibilities and obligations to employees, consumers and the families served by the profession. This course will provide you the information needed to help you understand the regulations and the laws dealing with the funeral services industry.

The many different aspects of a funeral director's business and personal life necessitate making ethical determinations. In essence, this course strives to develop within the funeral service student a sense of morality.

PROGRAM INFORMATION

For program information including required courses, program learning outcomes, gainful employment information and advisement information, refer to the Academic Program webpage. Go to [Academics](http://www.ptc.edu/academics) (<http://www.ptc.edu/academics>), select your program, and then select Credentials Offered.

COURSE STUDENT LEARNING OUTCOMES

Upon successful completion of this course and/or clinical, each student will be able to:

- Identify legal relationships, rights, duties and liabilities between the funeral director and/or embalmers, the death body and the consumer.
- Recognize and understand legal issues in order to avoid liability.
- Identify the laws, rules and regulations affecting funeral service.
- Identify the various documents which are required to be prepared in funeral service.
- Recognize situations when legal and other professional services are required for death planning and estate administration.
- Define Ethics.
- Distinguish between legal and ethical issues.
- Apply a standard of ethical behavior in personal and professional conduct.
- Demonstrate an understanding of terms associated with ethical issues and practices.

GENERAL EDUCATION COMPETENCIES

Piedmont Technical College General Education Competencies for All Graduates:

This course may address one or more of the following General Education Competencies (assessment will be stated when applicable):

Communicate effectively.

Assessment:

Weekly discussions questions that will require interaction with other classmates.

Apply mathematical skills appropriate to an occupation.

Assessment:

N/A

Employ effective processes for resolving problems and making decisions.

Assessment:

Homework assignments

Demonstrate the basic computer skills necessary to function in a technological world.

Assessment:

Using D2L to navigate through the web site; take exams, place items in Dropbox; participate in discussions; upload items from their content, etc.

To validate proficiency in the general education competencies, students in some programs will be tested using Work Keys.