## **Piedmont Technical College Course Syllabus**

#### **COURSE INFORMATION**

Course Prefix/Number: MGT 240

Title: Management Decision Making

Responsible Division: Business, Information Technologies, and Public

Service

Last Day to Withdraw from this Course: For the last date to withdraw

from this course, consult the current Student Calendar.

#### **Course Description:**

For course, credit hour, pre-requisite(s) and co-requisite(s) information, visit the Detailed Course Information page: www.ptc.edu/courses/MGT240.

#### **Textbook and Other Materials:**

For textbook information and additional required and/or supplemental materials, visit the <u>college bookstore</u> (www.ptc.edu/bookstore).

#### **Proctored Examinations:**

Proctored examinations for distance learning courses taken at non-PTC campuses may require a proctoring fee for each exam taken.

#### **COURSE POLICIES**

Course policies are available online through the *Academic Catalog* and *Student Handbook*. Visit the <u>Course Policies page</u> (www.ptc.edu/syllabus/policies) for a detailed list of important policies and more information.

#### **GRADE POLICY**

Detailed grading policy information can be found on the <u>Grading Policy webpage</u> (http://www.ptc.edu/grading-policy). Final grade appeal information is available in the <u>Academic Catalog</u> (http://www.ptc.edu/catalog/).

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#### **ACCOMMODATIONS**

#### Accommodations for ADA:

Information is available on the <u>Student Disability Services webpage</u> (http://www.ptc.edu/ada).

#### TITLE IX HARASSMENT AND SEXUAL ASSAULT INFORMATION

In accordance with Title IX of the Education Amendments of 1972, Piedmont Technical College does not discriminate on the basis of sex in its education programs or activities. Title IX protects students, employees, and applicants from sex discrimination in admissions and employment to include discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. More information regarding Title IX, including contact information for the Title IX coordinators, is available at <a href="Ittle-IX Harassment and Sexual Assault Information">Ittle-IX Harassment and Sexual Assault Information</a>

(https://www.ptc.edu/about/legal-disclosures/title-ix-harassment-and-sexual-assault-information).

#### **RATIONALE**

### Why do I need this course?

The business graduate must have a basic knowledge of business terminology, legislation, financial, marketing and management strategies. They should also have experience working in groups and presenting data to others in a logical and pleasing manner. Graduates will also need a current, competency-based resume to aid in their job search or promotional efforts.

#### **PROGRAM INFORMATION**

For program information including required courses, program learning outcomes, gainful employment information and advisement information, refer to the Academic Program webpage. Go to <a href="Academics">Academics</a> (http://www.ptc.edu/academics), select your program, and then select Credentials Offered.

#### **COURSE STUDENT LEARNING OUTCOMES**

Upon successful completion of this course and/or clinical, each student will be able to:

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- Seek employment or promotion using effectively prepared resumes and career research skills.
- Demonstrate understanding of the various management theories.
- Apply business, marketing and management competencies in a business environment.
- Use knowledge of accounting, marketing, and management theories gained from coursework to keep business records, to supervise others, to plan production, or to market products.
- Demonstrate an understanding of effective supervision and human resource management skills on the job.
- Work as a team to analyze, utilize and present data.

#### **GENERAL EDUCATION COMPETENCIES**

## Piedmont Technical College General Education Competencies for All Graduates:

This course may address one or more of the following General Education Competencies (assessment will be stated when applicable):

### Communicate effectively.

Assessment:

Team work in business simulation game

## Apply mathematical skills appropriate to an occupation.

#### Assessment:

Click here to enter assessment or type N/A if not applicable. If using Copy/Paste, select Merge Formatting.

## Employ effective processes for resolving problems and making decisions.

Assessment:

Business simulation game

# Demonstrate the basic computer skills necessary to function in a technological world.

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### Assessment:

Business simulation game

To validate proficiency in the general education competencies, students in some programs will be tested using Work Keys.

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