

Dual Enrollment Frequently Asked Questions

Q: I signed up for dual enrollment classes but I was not listed on the instructor's class roster. Why is that?

A: There are a few possible reasons why your name is not on the roster:

1. You may have failed to complete all of the steps in the admission process. All four steps must be completed for first-time dual enrollment students (second year students only need to complete step d):
 - a. Completion of the PTC Admission application online
 - b. Completion of the placement test with sufficient scores to enter the classes you want to take (or submission of adequate SAT or ACT scores to waive the test)
 - c. Submission of a copy of your birth certificate
 - d. Submission of the dual enrollment registration form, completed and signed by you, your parent/guardian and your school guidance counselor
2. If you previously took PTC classes, you may have failed to pay your previous semester's tuition bill. An unpaid balance will cause a hold to be placed on your account and registration will not take place. You cannot attend class with an unpaid tuition bill. Payment can be made in person, online through your Pathway account or over the phone by calling the PTC Business Office at 864-941-8322. It is important that when payment is made that you request they lift the hold on your account and then contact the Dual Enrollment Office so they know they can register you.
3. If last minute changes were made to your high school schedule, there may have been a communication error between your high school and the PTC Dual Enrollment Office that resulted in a registration error. Contact your high school counselor to follow-up.
4. Your admission steps may have been completed too late and there is no space left in that particular class.

Q: When will I get a bill for my tuition?

A: Dual Enrollment bills are generated and sent by postal mail to the student approximately 4 weeks after the start of the PTC semester.

Q: Do I have to buy my own textbooks? If so, where can I get them?

A: Each student is to have the correct textbooks for his/her class on the first day of class. OnDECK students are responsible for purchasing their own books. Middle college students will be provided books at no charge. Students taking dual enrollment classes at their high school or career center should check with their guidance counselor to determine if the books are provided or if the student must purchase them. Books can be purchased or rented through the PTC bookstore, which is operated by Barnes and Noble. See www.ptc.edu/college-resources/bookstore for more information.

Q: How do I know my dual enrollment classes will transfer to the college or university of my choice?

A: Dual enrollment course offerings are selected from a special list of courses from the Commission on Higher Education (CHE). Courses on this list are guaranteed to transfer to any South Carolina public four-year institution. If you plan to attend a private college or university or plan to attend an institution outside of South Carolina, you should verify course transferability by contacting the college or university of their choice. In addition, please note that while PTC courses may transfer to a particular college or university, each major differs in the courses needed. It is your responsibility to contact the institution to determine if particular PTC dual enrollment courses can be applied toward the course requirements of your chosen major.