

Piedmont Technical College

Transition Nursing Program Information Packet

Students wishing to enter the Piedmont Technical College Transition Nursing Program must read this program packet in its entirety, which serves as a mandatory online information session for the program. Once it has been read, instructions are included in the packet regarding how to receive official credit for completing the mandatory information session requirement.

PRINT THIS PACKET FOR YOUR FILES.

General Information:

The Piedmont Technical College Transition Nursing Program is designed for current licensed practical nurses. It allows them the opportunity to complete an Associate Degree program without beginning at the freshman level. The Transition program is designed for the LPN who wishes to obtain an Associate Degree in Nursing (RN). Students admitted into the Transition program must first complete NUR 201 successfully with a grade of "C" or better during the first transition semester to continue the senior level of the ADN curriculum.

Program Eligibility Requirements:

1. Completely read this Transition Nursing Information Session packet and take the online post-session test to verify understanding of program requirements and receive official credit for completing the session. Instructions for the test are included at the end of the packet.
2. Possess and maintain an unencumbered, active PN license.
3. Students must have successfully completed all of the following general education courses with a grade of "C" or better before acceptance will be considered.
 - ENG 101
 - PSY 201
 - MAT 120
 - BIO 210
 - BIO 211
 - 1 Elective in humanities/ fine arts: **ART 101, ENG 201,202,205,206,208,209, MUS 105, PHI 101, 105,110, THE 101 or REL 105.**
4. To obtain transfer credit for general education classes taken at another college or university, an official transcript must be provided to the PTC Student Records Office. The transcript will be reviewed and credit for eligible courses will be awarded. The transcript review process takes considerable time to complete, so prospective Transition students are encouraged to request official transcripts from the appropriate institution be sent as soon as possible. Official credit for all general education classes must be posted in the PTC database before the student will be considered eligible for program entry. It is

ultimately the responsibility of the student to verify that credit for all required coursework has been awarded.

5. A 2.0 minimum cumulative GPA at PTC is required to enroll and continue in the program.
6. ALL students must pass the **NLN Foundation of Nursing Exam with a score of 65 percentile or better.** Only one attempt to pass the test is permitted. Test results have a five year time limit. Students with successful test results that are older than five years, must re-take the test. A flyer with details about the test can be found on the Transition Nursing webpage.
- 7. Students cannot have an unsuccessful attempt in an ADN program as a licensed PN. In other words, if a student became a licensed practical nurse and then attempted an ADN program at any college and he/she was not successful in that ADN program, that student is not eligible for the Piedmont Technical College Transition Nursing Program.**
8. Students must have had employment as an LPN with a minimum of 960 hours (the equivalent of 6 months full-time). Employment must have been with an acute care, long-term care or ambulatory care setting within two years prior to application to the Transition program. This requirement is waived for LPNs who graduated their PN program less than one year prior to applying to the Transition program.

Program Policies:

- 1. Openings in the Transition program are limited to 40 spots.** The top 40 scores of NLN and GPA points combined will be accepted into the program. In the event of a tie, priority date will be used to determine the spot.
2. Criminal records checks (CRC) and drug testing will be performed on all direct patient care givers. Once each student is accepted to the program, he/she will be required to submit completed consent form and non-refundable/non-transferable monetary deposit. Pending criminal charges or a conviction may make the student ineligible for participation in clinical/ laboratory courses.

Students will be required to submit to a drug testing program prior to admission to any nursing program with a clinical component, and annually thereafter, or at the request of the college or a clinical site provider. The cost of all drug tests will be borne by the student. The results of the CRC and drug screen will be available for review by designated personnel in each clinical/ field placement site. In order to have a diverse clinical experience, students must attend all clinical sites, therefore the student's CRC must be acceptable to all sites in order to successfully progress through the clinical component. Each clinical/ field placement site utilized by the college has its own policies and has the right to refuse admission for clinical/ field placement based on student CRC and/ or drug screens. If a student has not attended nursing classes for one semester or longer, a new CRC and drug screen will be required at the student's expense.

3. Upon acceptance to the program, students will be required to submit specific health records, including immunization records, health assessment forms, and more. Students will be instructed about the required documentation and given a deadline for submittal. Failure to meet the deadline would

result in the student losing their seat in the program. Accepted students will also be required to read the current PTC Student Nurses' Handbook, and submit the included signature page.

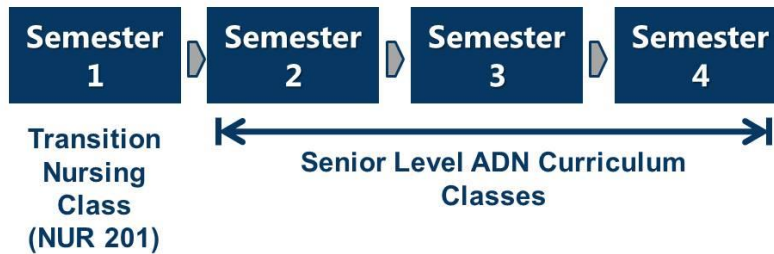
5. Transition students are permitted only one (1) attempt at the transition class (NUR 201), meaning that each student must successfully complete NUR 201 the first time with a grade of "C" or better. If a student withdraws from the class or earns a grade lower than a "C", he/she is not eligible to continue the Transition Nursing Program. **At that point, the only option for obtaining his/her Associate Degree in Nursing (ADN) at Piedmont Tech would consist of applying to the traditional ADN program.**

6. After successful completion of NUR 201, the student has 2 attempts in the ADN program. In other words, a student who fails or withdraws a nursing curriculum course after successfully completing the transition class may readmit only once following the readmission guidelines policy.

7. Students in the transition class are required to pass a math/medication competency test in order to successfully pass the class.

8. After successfully completing NUR 201, students will progress to the final 3 semesters of the ADN program. Students must finish the ADN program within 24 months after completion of NUR 201. To graduate, at least 25% of the needed coursework must be completed at Piedmont Tech. A student who completes NUR 201 and the subsequent ADN courses would have enough Piedmont Tech courses to meet this 25% requirement.

Transition Program



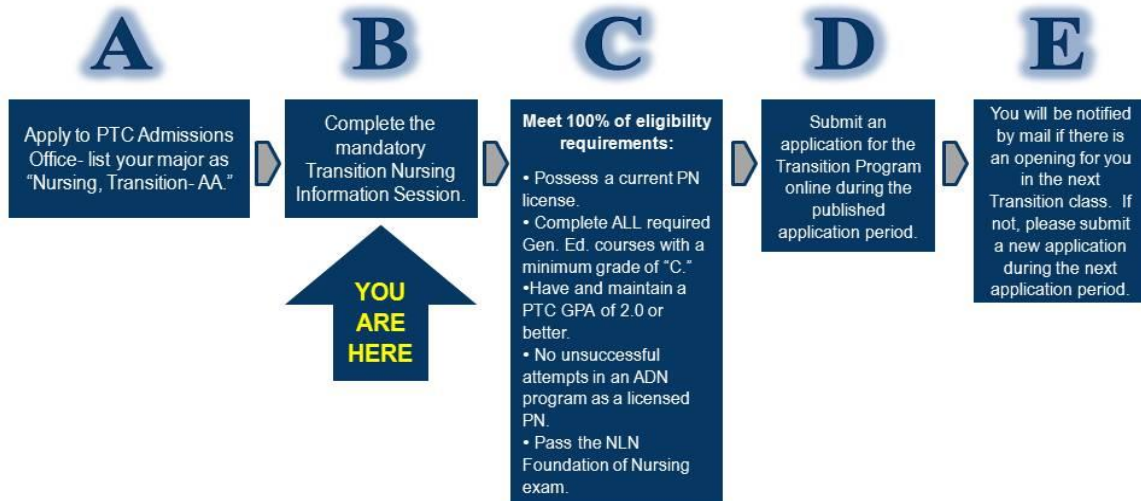
Total program length = 4 semesters (minimum)

Program Application Process:

1. Complete/update the Piedmont Technical College Application for Admissions and submit to the Admissions Office. Select "Nursing-Transition, AA" as your major. An update to your admissions application is necessary if your application to the college is a year old or more.
2. Read this packet and complete the mandatory online Transition Nursing Information Session test.
3. Submit official copies of college transcripts for all transfer coursework (if applicable) to the Student Records Office. If necessary, complete any general education courses required for the program.
4. Take the NLN Foundation of Nursing Exam at the PTC Testing Center and score 65 percentile or better. The test is offered only on designated dates posted on the Transition webpage. Pay the NLN test fee then go to the Transition Nursing webpage for instructions on how to schedule an appointment to take the exam. Upon completion of the exam, students will receive a test report from the proctor, however that report does not contain the percentile score, which is the score used for program entry. Students will receive a letter in the mail telling them their percentile score.
5. When all general education requirements are met and you have passed the NLN Foundation of Nursing Exam, complete and submit the electronic Transition Nursing Program Application during the published application period. The application is located on the Transition webpage.

PLEASE NOTE: Applications for students not admitted to the program will **not** be kept on file after the application period ends. Students that wish to be considered for the Transition Program in the future must submit a new Transition Nursing Program application during each application period.

Application Process



This information packet is accurate at the time of publishing, but is subject to change as deemed appropriate by the college.
Packet revision date: January 26, 2018. Check the transition webpage for program updates: www.ptc.edu/transition.

Piedmont Technical College

Transition Nursing Application Process Checklist

This checklist is for your personal use in tracking and verifying that you have completed all steps required to apply to the Transition Nursing Program at PTC.

- ___ 1. I have applied to the Admissions Office and listed "Nursing- Transition, AA" as my major.
- ___ 2. I have completed the online Transition Nursing Information Session (this packet and the quiz).
- ___ 3. I have completed **all** the required general education classes. If my classes are from another college or university, I have worked with the Student Records Office to verify transfer credit has been officially awarded.
- ___ 4. I have taken the NLN Foundation of Nursing exam and scored 65 percentile or better.

- ____ 5. If I graduated from my PN program more than 1 year ago, I have obtained a letter from my current/ most recent employer stating that I have been employed there fulltime as an LPN. I will provide this letter upon request once I am accepted into the program.
- ____ 6. I am routinely checking the Transition website (www.ptc.edu/transition) for any changes/ updates to the program. I understand the Transition application is available on this website during the designated application period.
- ____ 7. I have completely filled out my Transition Nursing Program application online and submitted it during the published application period.
- ____ 8. I will wait to inquire about program acceptance until after the published notification date. If I do not receive a notification letter by that date, I may contact the PTC Nursing Division to check.

TO GET CREDIT FOR THE TRANSITION NURSING INFORMATION SESSION:

- Go to www.ptc.edu/tnis. This will take you to the session post-test/ questionnaire.
- Complete the electronic form. Please be sure to give complete information.
- Click on the submit button.