Part 1: Create Your Account

1. Go to ptcsccc.brightspace.com

2. Click Register in the upper right corner to create your account.

3. Fill in the info requested on the form. For the username, you’ll need your PTC ID. Look up ID at https://banner.ptc.edu/PROD/wgeninf.P_displInfo and use this format for your username, ptc.PTCID (i.e. ptc.P00123456). Password must be a minimum of 8 characters.

4. Once you click Submit, an email will be sent to the address you provided.

5. Verify your account. Click on the validate your email address here hyperlink in the email you provided when you created your account. ***Please complete this step immediately after registering. Delay in verifying the account may cause it to be deactivated.***
6. Click on **Log into Brightspace** in the upper right corner.

Part 2: Sign Up for Placement Test

7. Login with the credentials you just created. (If redirected for any reason to a Pathway login screen, do not login in here. You will need to go directly to ptcsc.desire2learn.com to login.)

8. Click on **Sign up for Placement Testing here** on the right side.
9. Select the Placement Testing Course and then Enroll.

10. Enter your information again to enroll in the Placement Testing course and the Launch Course.

11. Once you launch the placement test course, you will see links to the “quizzes” at the top and within the announcement. Prior to taking the placement test you will need to download the HonorLock Chrome extension.

*Note: If returning to the account to retest, please go directly to ptcsc.desire2learn.com and login with the credentials created in Step 3.