

Graduation Plan

Spring Semester				
<i>Course</i>	<i>Course Description</i>	<i>Prerequisites/Corequisites</i>	<i>Semester(s)</i>	<i>Credit Hours</i>
AOT 105	Keyboarding		FA SP SU	3
AOT 133	Professional Development		FA SP SU	3
CPT 101	Introduction to Computers	RDG 100	FA SP SU	3
ENG 165	Professional Communications	ENG 100, RDG 100	FA SP SU	3
MAT 155	Contemporary Mathematics	MAT 032/012 (min grade C)	FA SP SU	3
TOTAL				15

Summer Semester				
<i>Course</i>	<i>Course Description</i>	<i>Prerequisites/Corequisites</i>	<i>Semester(s)</i>	<i>Credit Hours</i>
AHS 102	Medical Terminology	RDG 100	FA SP SU	3
AOT 165	Information Processing Software	AOT 105, CPT 101	FA SP SU	3
ENG 101	English Composition I	ENG 100, RDG 100	FA SP SU	3
TOTAL				9

Fall Semester				
<i>Course</i>	<i>Course Description</i>	<i>Prerequisites/Corequisites</i>	<i>Semester(s)</i>	<i>Credit Hours</i>
AOT 161	Records Management	AOT 105, CPT 101	FA SP SU	3
AOT 212	Medical Document Production	AHS 102, AOT 105, CPT 101	FA SP SU	3
IST 281	Presentation Graphics		FA SP SU	3
	Humanities/Fine Arts	May vary by course.	FA SP SU	3
	Social/Behavioral Science	May vary by course.	FA SP SU	3
TOTAL				15

Spring Semester				
<i>Course</i>	<i>Course Description</i>	<i>Prerequisites/Corequisites</i>	<i>Semester(s)</i>	<i>Credit Hours</i>
AOT 164	Medical Information Processing	AHS 102, AOT 161	FA SP SU	3
AOT 120	Introduction to Machine Transcription	AOT 165, CPT 101	FA SP SU	3
AOT 180	Customer Service		FA SP SU	3
CPT 172	Microcomputer Data Base	CPT 101	FA SP SU	3
CPT 274	Advanced Microcomputer Spreadsheets	CPT 101	FA SP SU	3
TOTAL				15

Summer Semester				
<i>Course</i>	<i>Course Description</i>	<i>Prerequisites/Corequisites</i>	<i>Semester(s)</i>	<i>Credit Hours</i>
AOT 252	Medical Systems and Procedures	AOT 164	FA SP SU	3
CPT 270	Advanced Microcomputer Applications	AOT 165, CPT 172, CPT 274, -OR- IST 281	FA SP SU	3
CWE 101	Cooperative Work Experience Prep		FA SP SU	1
CWE 112	Cooperative Work Experience		FA SP SU	2
TOTAL				9

NOTE: Course offerings may vary by semester and year. Please consult DegreeWorks and the course search feature when determining if the desired course is being offered in the current semester.

Last Updated 2/10/2020