

**Welcome to Kids College
and Teen Tech at
Piedmont Technical
College!**

We are thrilled to offer a variety of educational and fun opportunities to build on your children's imagination and creativity as they experience PTC's 11th year of summer camps. Our camps are geared towards ages 8-12 and our programs are for ages 13-17.

Registration

- Don't wait until the last minute to register. With enrollment limited, you will want to register early to be sure your child gets in the program.
- Visit <http://www.ptc.edu/continuing-ed/browse-courses> to browse programs information.
- Once you have selected a summer camp/program your child would like to attend, you can register only by clicking the register online button.
- Please provide the camper's information and not the parent's information.
- Once you have completed the form, someone from CE's registration staff will call you for payment. Payment is due at time of registration.
- Please make sure the college has your correct email and telephone number on file when you register.

Waiting List

If there are no seats in the program/camp your child is interested in, you may place them on the waiting list by calling (864) 941-8400.

Location

The location is designate in the course code for each program/camp.

Lunch

Lunch and snacks are provided by the college for programs/camps which are all day. All campers attending a morning and afternoon camp/program must bring a lunch

Drop-Off/Pick-Up

Campers should arrive no earlier than 15 minutes prior to start of the program/camp. Campers arriving earlier will not be supervised and parents must accept full responsibility for their behavior and safety. Campers 7-9 years of age must be escort and picked-up at the classroom each day by their parents/guardian and signed-in each day. Campers driving themselves to programs will be required to sign in. If the camper does not sign-in, PTC will make every effort to notify the emergency contact. Campers must be picked up promptly at the designated time the class ends. If campers are not picked up within 15 minutes after their class has ended, they will be escorted to the CE registration area. If you are going to be late, please notify the instructor prior. A late fee of \$15 for each 15 minutes will be charged for campers remaining more than 15 minutes after their class has ended. If you are running late, please call (864) 941-8400.

Early Pick-Up

Notify instructor at check-in.

Dress Code

Please dress children appropriately. On all programs which go on tours, no open toed shoes and shorts are allowed.

Safety and Security

Please do not call or text your children during camp hours because this may disrupt the class or cause an accident. PTC cannot be

responsible for the loss of personal items such as iPads, video games, and cell phones.

Disruptive Behavior

Campers engaging in disruptive behavior will be sent home. This includes inappropriate behavior, fighting, shoving, and inappropriate language.

Allergies

If a student has food allergies, please notify the registration staff at time of registration!

Instructors

Summer camp/program instructors are qualified educators from our local area who are selected for their abilities and expertise. They have years of experience and are excited about working with children and teens, along with providing an innovative and stimulating learning environment.

Cancellation Policy

PTC reserves the right to cancel camps/programs because of insufficient enrollment, in which case you will receive a full refund. Camps with insufficient enrollment one week prior to the start date will be cancelled. You will be notified by phone or email if a camp/program is cancelled.

Refund Policy

If your child cannot attend a camp/program they are enrolled in, please notify the registration office (864) 941-8400 immediately. You will receive a full refund less a \$20 processing fee if you cancel 5 or more business days prior to the start date of the camp/program. You will receive 75% of your registration fee if you cancel with 5 business days before the camp starts. No-shows will receive no refund. No refunds will be giving after the camp starts.

Deadline to register for Summer Youth Programs is June, 2, 2017