

Instructions for Printing 2024 IRS Tax Return Transcripts

1. Go to www.irs.gov/Individuals/Get-Transcript
2. Click on the box labeled:

Sign in to your online account

3. Sign in or create an account if you're a first-time user.
4. Once you sign in the screen should look like this.

Transcripts

This page lists the transcripts currently available online. To request a transcript for a tax year not available, you must submit [Form 4506-T](#).

✓ **Customer file number**

Account Transcripts

These transcripts show changes you or the IRS made after the original return was filed, such as making estimated tax payments or filing an amended return.

Available transcripts ?

2025 Account Transcript [PDF] [EN](#) [ES](#)
2024 Account Transcript [PDF] [EN](#) [ES](#)
2023 Account Transcript [PDF] [EN](#) [ES](#)
2022 Account Transcript [PDF] [EN](#) [ES](#)

Return Transcripts

These transcripts show most line items from your Form 1040-s return as it was originally filed, including associated forms and Lending institutions offering mortgages often accept return tra

Available transcripts ?

2025 Return Transcript [PDF] [EN](#) [ES](#)
2024 Return Transcript [PDF] [EN](#) [ES](#)
2023 Return Transcript [PDF] [EN](#) [ES](#)
2022 Return Transcript [PDF] [EN](#) [ES](#)

5. For 2026 we will need your **2024** tax return transcript. Please select **2024** return transcript, as shown above.
6. Open the documents then download or print the documents.
7. You can email the documents to financialaid@ptc.edu or turn them in to one of the county campuses or upload them via secured uploads in pathway.

OR

If you have a problem creating an account, you can click on the block that says

Alternative to getting a transcript online, and here you can request it to be mailed to you. (As shown below)

Alternative to getting a transcript online

We recommend getting a transcript online since that's the fastest method. If you're unable to register, you can get a tax return or tax account transcript mailed to you instead.

What you need

To get a transcript mailed to you, you need your mailing address from your latest return.

What you get

- Tax return or tax account [transcript types](#) delivered by mail
- Transcripts that arrive in **5 to 10 calendar days** at the address we have on file for you

Get transcript by mail

You can also request a transcript be mailed to you by calling our automated phone transcript service at [800-908-9946](#).