Health Science & Nursing Information Session

Enrollment Procedures & Program Requirements

*Effective starting spring 2014 for program entry*

**All students preparing to enter a Health Science or Nursing program at PTC must complete this information session.**

**There are only two exceptions to this requirement:**

- Current LPN’s planning to enter the Transition Nursing Program to obtain an Associate Degree in Nursing. These students should complete the Transition Nursing Information Session, which is found at [www.ptc.edu/transition](http://www.ptc.edu/transition).

- Students planning to enter one of the majors in the Health Science Transfer Program (Biotechnology, Dental Hygiene, Physical Therapy Assistant, Medical Laboratory Technician, and Occupational Therapy Assistant). These students must attend a Career Talk at Greenville Technical College, and should contact the Health Science Transfer Program coordinator, Lenette Thompson, for details.

**Piedmont Technical College**

For additional information, visit the Health Science and Nursing Resources webpage at [http://www.ptc.edu/college-resources/health-science-nursing](http://www.ptc.edu/college-resources/health-science-nursing)

The information contained in this packet is accurate at the time of printing, but is subject to change as deemed appropriate by Piedmont Technical College. Piedmont Technical College does not discriminate in recruitment, admissions, educational services or employment on the basis of race, sex, age, religion or disability.

Greenwood: (864) 941-8369  Edgefield: (803) 637-5388  Laurens: (864) 938-1505
McCormick: (864) 852-3191  Newberry: (803) 276-9000  Saluda: (864) 445-3144  Abbeville: (864) 446-8324

Revised March 2014
College Admission Checklist

New PTC students who have selected a health science or nursing major must complete the items designated with (*) before he/she can be registered for classes.

- Complete an Application for Admission to Piedmont Technical College.*
- Attend an Enrollment Workshop.
- Begin the Financial Aid process by completing the Free Application for Federal Student Aid (FAFSA).
- Submit your official high school transcript or GED to the Admissions Office.*
- If applicable, submit all official college transcripts to the Student Records Office.*
- Complete the Health Science & Nursing Information Session.*
- Take placement test unless waived by college personnel.*

Once the (*) items are completed, new students may meet with an enrollment advisor to register for first semester classes. Contact the Admissions Office or your County Campus to schedule the enrollment advising appointment.

How Does The Application Process Work?

Students wishing to enter a health science or nursing program must meet specific program entry requirements, known as program-ready requirements (which are discussed in this packet), and then may apply to enter the clinical program. These program entry requirements include the completion of particular general education courses with a grade of C or better, meeting certain GPA requirements, and some programs require students to complete specified testing.

Piedmont Technical College does not maintain a “wait list” for our health science and nursing programs but **most students will have a wait before they are accepted for clinical entry**. This is because all clinical health science and nursing programs have limited enrollment. Students must meet all program-ready requirements to be eligible to apply for the clinical phase of the program. Students are accepted in two ways:

1. by priority date, or
2. by Merit points.

**Program Applications:**

- Available online twice a year during designated published application periods. The application deadlines are published on the Health Science and Nursing Resources webpage and in our college calendar.
- Students must meet all program-ready qualifications to be eligible to submit an application.
- Eligible students may apply to only one program and submit only one application per application period.
- Students will decide between submitting a Program-Ready or Merit application. Certificate programs accept only Program-Ready applications and the Associate Degree in Nursing program accepts only Merit applications.
- All applicants will receive notification by U.S. postal mail regarding program application results.
- Applications are not kept on file. You must submit a new application if you wish to apply for a later term.
Program-Ready Applications:
- Program Ready applications are prioritized by student’s most recent date of application to the college (or the date of major change) for the selected major. This is called the “priority date.”
- **Students with the earliest application dates are selected. In other words, the students that have been pursuing program entry the longest at PTC will be accepted.**
- If a student has not been active with the college for three semesters or more (one year), s/he must submit a new Application for Admission to the college, and this will be the priority date for Program Ready applications. To remain active with the college, you must either enroll in classes or submit a Program-Ready or Merit Application.

Merit Applications:
- **Associate Degree Nursing (ADN)** – This program has its own unique application. Students with the top 32 Merit points are selected for program entry in both the fall and spring semester.
- **Practical Nursing (PN) & All Health Science Associate Degree and Diploma Programs** - The purpose of the Merit Program is to provide students with exceptionally strong academic preparation an opportunity to gain early entry into limited enrollment programs. Up to one-half of the seats in associate degree and diploma programs are filled from Merit Applications. Merit Applications are prioritized by the total number of verified points on the Merit Application. Students that apply Merit but are not accepted will be considered for acceptance by their priority date. **Students with the highest number of Merit points are selected.**

**Important Planning Tool:**
Priority dates and Merit points ranges for the most recent application cycles are published on the [Health Science and Nursing Resources](#) webpage. These dates and ranges vary with each cycle. You are encouraged to view this data regularly so that you can plan your program entry strategy. The data is particularly helpful for determining how many merit points previous applicants needed for program entry, which can assist students in estimating how competitive their application may be in upcoming application periods.

The specific entry requirements for each Health Science and Nursing Program are listed next.

Read them carefully to understand how to become eligible to apply for your desired program. Each student is responsible for understanding and meeting the entry requirements for his/her chosen program.
Program Requirements and Information

Associate Degree Programs:

**Associate Degree in Nursing (ADN)**

Program Enrollment Limitations: 32 accepted each fall and spring semester
Location: Greenwood Campus – clinicals in surrounding counties & Anderson
Competitive Acceptance only – top applicants will be offered acceptance
Applications available in May and September – see website for exact dates
Clinical phase of program = 5 semesters

**Program-Ready Requirements:**

1. Successful completion, with a grade awarded, of the following courses:
   - Anatomy & Physiology I (BIO 210) (BIO 112 is the prerequisite)
   - English Composition I (ENG 101)
   - Intermediate Algebra (MAT 102) or Probability & Statistics (MAT 120)
   - General Psychology (PSY 201)
2. Grades of the above courses must equate to a minimum 2.5 GPA
3. A score of 65% in both math and reading sections of the HOBET (see HOBET information on page 12)

**Required and Recommended Courses:**

1. Complete these courses prior to program entry. These are required general education courses.
   - Anatomy & Physiology II (BIO 211) (BIO 210 is the prerequisite)
   - A Fine Arts/ Humanities elective
2. Take these additional courses for better success in the program. These are recommended by the Dean of Nursing.
   - Medical Terminology (AHS 102)
   - Clinical Computations (AHS 107)
   - Care of Patients (AHS 163) – upon completion, a student may sit for CNA exam
   - Microbiology (BIO 225) (BIO 210 is the prerequisite)
   - Chemistry (CHM 106, 110, 111) (MAT 102 is a prerequisite)
   - English Composition II (ENG 102) and an English literature

Since the ADN program is 100% competitive acceptance, students preparing for entry into the ADN program are highly recommended to use the ADN application worksheet to estimate the number of points currently earned toward program entry. The worksheet can be found on the Health Science and Nursing Resources webpage.
**Cardiovascular Technology (CVT)**

Program Enrollment Limitations: 20 accepted each spring semester  
Location: Greenwood Campus–clinicals in surrounding counties, Columbia, Spartanburg, Greenville, & Oconee  
Applications available in September – see website for exact dates  
Students will enter the Invasive or Non-invasive track after 1st semester  
Up to one half of the students will be selected from Merit Applications  
Clinical phase of program = 5 semesters

**Program-Ready Requirements:**
1. Successful completion, with a grade awarded, of the following courses:
   - Medical Terminology (AHS 102)
   - Anatomy & Physiology I (BIO 210) (BIO 112 is the prerequisite)
   - English Composition I (ENG 101)
   - Intermediate Algebra (MAT 102)
   - General Psychology (PSY 201)
2. Grades of the above courses must equate to a minimum 2.5 GPA

**Required and Recommended Courses:**
1. Complete these courses prior to program entry. These are required general education courses.
   - Anatomy & Physiology II (BIO 211) (BIO 210 is the prerequisite)
   - A Fine Arts/ Humanities elective
   - Public Speaking (SPC 205)
2. Take these additional courses for better success in the program. These are recommended by the Health Science Division.
   - Nutrition (AHS 108)
   - Human Diseases (AHS 170)
   - Ethics and Law for Allied Health Professionals (AHS 205)

**Radiologic Technology (RAD)**

Program Enrollment Limitations: Up to 20 accepted each fall semester (no more than 38 students total in the program)  
Location: Greenwood Campus–clinicals in surrounding counties  
Applications available in May – see website for exact dates  
Up to one half of the students will be selected from Merit Applications  
Clinical phase of program = 6 semesters

**Program-Ready Requirements:**
1. Successful completion, with a grade awarded, of the following courses:
   - Anatomy & Physiology I (BIO 210) (BIO 112 is the prerequisite)
   - English Composition I (ENG 101)
   - Intermediate Algebra (MAT 102) or Probability & Statistics (MAT 120)
   - General Psychology (PSY 201)
2. Grades of the above courses must equate to a minimum 2.5 GPA

**Required and Recommended Courses:**
1. Complete these courses prior to program entry. These are required general education courses.
   - Anatomy & Physiology II (BIO 211) (BIO 210 is the prerequisite). Students must complete BIO 211 prior to program entrance. This can be completed in the summer prior to fall program start.
   - Introduction to Computers (CPT 101) (CPT 141 is the prerequisite or appropriate test scores)
   - A Fine Arts/ Humanities elective
2. Take these additional courses for better success in the program. These are recommended by the Health Science Division.
   - Medical Terminology (AHS 102)
   - Nutrition (AHS 108)
   - Human Diseases (AHS 170)
   - Ethics and Law for Allied Health Professionals (AHS 205)
Respiratory Care (RES)
Program Enrollment Limitations: 22 accepted each spring semester
Location: Greenwood Campus – clinicals in surrounding counties
Applications available in September – see website for exact dates
Up to one half of the students will be selected from Merit Applications
Clinical phase of program = 5 semesters

Program-Ready Requirements:
1. Successful completion, with a grade awarded, of Phase I. Phase I includes:
   - Anatomy & Physiology I (BIO 210) (BIO 112 is the prerequisite)
   - Anatomy & Physiology II (BIO 211) (BIO 210 is the prerequisite)
   - Microbiology (BIO 225) (BIO 210 is the prerequisite)
   - Introduction to Computers (CPT 101)
   - English Composition I (ENG 101)
   - Intermediate Algebra (MAT 102) or Probability & Statistics (MAT 120)
   - General Psychology (PSY 201)
   - Fine Arts/ Humanities elective
2. Grades of the above courses must equate to a minimum 2.5 GPA
3. A score of 4 or higher (silver) in all areas of the WorkKeys test

Recommended Courses:
1. Take these additional courses for better success in the program. These are recommended by the Health Science Division.
   - Medical Terminology (AHS 102)
   - Nutrition (AHS 108)
   - Human Diseases (AHS 170)
   - Ethics and Law for Allied Health Professionals (AHS 205)

WorkKeys Requirement
1. The test consists of three sections: mathematics, reading, and locating information.
2. Study materials are available through the SC Works Office on the Greenwood campus.
3. There is no limit to the number of times a student can test.
4. To register for WorkKeys:
   - Pay testing fee of $30.00 to the Business Office or any county campus. The fee may be waived by contacting Continuing Education to inform them the test is for admission to the Respiratory Program.
   - Contact Continuing Education to schedule your testing appointment.

More information about WorkKeys can be received by calling Continuing Education at 864-941-8400.

When should I take WorkKeys?
Students should take WorkKeys early in their academic progress. We recommend that students take WorkKeys upon being ready for ENG 101 and MAT 102 or 120.

Should I study for WorkKeys?
Yes. We encourage all students to use the resources necessary for their success.
Veterinary Technology (VET)

Program Enrollment Limitations: 24 accepted each fall semester
Location: Newberry Campus – clinicals in surrounding counties
Applications available in May – see website for exact dates
Up to one half of the students will be selected from Merit Applications
Clinical phase of program = 5 semesters

Program-Ready Requirements:
1. Successful completion, with a grade awarded, of the following courses:
   - Biological Science II (BIO 102)
   - English Composition I (ENG 101)
   - Intermediate Algebra (MAT 102)
   - General Psychology (PSY 201)
2. Grades of the above courses must equate to a minimum 2.5 GPA

Required and Recommended Courses:
1. Complete these courses prior to program entry. These are **required** general education courses.
   - Basic Microbiology (BIO 115) (BIO 102 is the prerequisite)
   - A Fine Arts/Humanities elective
2. Take these additional courses for better success in the program. These are **recommended** by the Health Science Division.
   - Medical Terminology (AHS 102)
   - Ethics and Law for Allied Health Professionals (AHS 205)

Humanities/Fine Arts Requirement for Associate Degrees
All associate degree seeking students must complete the humanities/fine arts elective. Here is a list of the approved humanities/fine arts electives at PTC:
- Art History and Appreciation (ART 101)
- Music Appreciation (MUS 105)
- Introduction to Theatre (THE 101; ENG 102 is a prerequisite)
- Comparative Religion (REL 103)
- English literature courses (200 level English courses; ENG 102 is a prerequisite)
- Introduction to Philosophy (PHI 101), Introduction to Logic (PHI 105), and Ethics (PHI 110)
- Hispanic Culture and Communications (SPA 107)
## Diploma Programs:

### Practical Nursing (PN)

Program Enrollment Limitations: 32 students accepted each fall and spring semester  
Locations: Greenwood (fall acceptance) and Laurens (spring acceptance) – clinicals in surrounding counties  
Applications available in May and September – see website for exact dates  
Up to one half of the students will be selected from Merit Applications  
Clinical phase of program = 3 semesters  

**Program-Ready Requirements:**  
1. Successful completion, with a grade awarded, of the following courses:  
   - Basic Anatomy & Physiology (BIO 112)  
   - English Composition I (ENG 101)  
   - Contemporary Mathematics (MAT 155)  
   - General Psychology (PSY 201)  
2. Grades of the above courses must equate to a minimum 2.5 GPA  
3. A score of 65% in both math and reading sections of the HOBET (see HOBET information on page 12)  

**Recommended Courses:**  
Take these additional courses for better success in the program. These are **recommended** by the Dean of Nursing.  
1. Medical Terminology (AHS 102)  
2. Clinical Computations (AHS 107)  
3. Care of Patients (AHS 163) – upon completion, a student may sit for CNA exam  

**If planning to pursue Transition Nursing after completion of PN program:**  
1. Complete these additional courses.  
   - Anatomy & Physiology I (BIO 210)  
   - Anatomy & Physiology II (BIO 211)  
   - Intermediate Algebra (MAT 102) or Probability and Statistics (MAT 120)  
   - A Fine Arts/ Humanities elective

### Medical Assisting (MED)

Program Enrollment Limitations: 20 accepted each fall semester  
Location: Greenwood Campus – clinicals in surrounding counties  
Applications available in May – see website for exact dates  
Up to one half of the students will be selected from Merit Applications  
Clinical phase of program = 3 semesters  

**Program-Ready Requirements:**  
1. Successful completion, with a grade awarded, of the following courses:  
   - Medical Terminology (AHS 102)  
   - Basic Anatomy & Physiology (BIO 112)  
   - English Composition I (ENG 101)  
   - Contemporary Mathematics (MAT 155)  
   - General Psychology (PSY 201)  
2. Grades of the above courses must equate to a minimum 2.5 GPA  

**Required and Recommended Courses:**  
1. Complete this course prior to program entry. This is a **required** general education course.  
   - Introduction to Computers (CPT 101) (CPT 141 is the prerequisite or appropriate test scores)  
2. Take these additional courses for better success in the program. These are **recommended** by the Health Science Division.  
   - Nutrition (AHS 108)  
   - Human Diseases (AHS 170)  
   - Ethics and Law for Allied Health Professionals (AHS 205)
**Pharmacy Technology (PHM)**

Program Enrollment Limitations: 25 accepted each fall semester  
Location: Greenwood Campus – clinicals in surrounding counties  
Applications available in May – see website for exact dates  
Up to one half of the students will be selected from Merit Applications  
Clinical phase of program = 3 semesters  

**Program-Ready Requirements:**  
1. Successful completion, with a grade awarded, of the following courses:  
   - Medical Terminology (AHS 102)  
   - English Composition I (ENG 101)  
   - Intermediate Algebra (MAT 102)  
   - Pharmacological Anatomy and Physiology (PHM 202)  
2. Grades of the above courses must equate to a minimum 2.5 GPA  

**Required and Recommended Courses:**  
1. Complete these courses prior to program entry. These are **required** general education courses.  
   - Patient Care Relations (AHS 116)  
   - Introduction to Computers (CPT 101) (CPT 141 is the prerequisite or appropriate test scores)  
2. Take these additional courses for better success in the program. These are **recommended** by the Health Science Division.  
   - Nutrition (AHS 108)  
   - Human Diseases (AHS 170)  
   - Ethics and Law for Allied Health Professionals (AHS 205)  

**Surgical Technology (SUR)**

Program Enrollment Limitations: 20 accepted each fall semester  
Location: Greenwood Campus – clinicals in surrounding counties  
Applications available in May – see website for exact dates  
Up to one half of the students will be selected from Merit Applications  
Clinical phase of program = 3 semesters  

**Program-Ready Requirements:**  
1. Successful completion, with a grade awarded, of the following courses:  
   - Medical Terminology (AHS 102)  
   - Anatomy and Physiology I (BIO 210) (BIO 112 is the prerequisite)  
   - English Composition I (ENG 101)  
   - Contemporary Mathematics (MAT 155)  
2. Grades of the above courses must equate to a minimum 2.5 GPA  

**Required and Recommended Courses:**  
1. Complete this course prior to program entry. This is a **required** general education course.  
   - Anatomy and Physiology II (BIO 211) (BIO 210 is the prerequisite)  
2. Take these additional courses for better success in the program. These are **recommended** by the Health Science Division.  
   - Nutrition (AHS 108)  
   - Human Diseases (AHS 170)  
   - Ethics and Law for Allied Health Professionals (AHS 205)
Certificate Programs:

**Massage Therapy (MAS)**
Program Enrollment Limitations: 24 students accepted each fall semester
Location: Greenwood Campus
Applications available in May – see website for exact dates
Merit Applications not accepted
Clinical phase of program = 3 semesters

**Program-Ready Requirements:**
Successful completion, with a grade awarded, of the following courses:
- Introduction to Composition (ENG 100)*
- Developmental Math (MAT 032/012)*
- Critical Reading (RDG 100)*
*Students may demonstrate competency through placement test scores or completion of high level courses.

**Required and Recommended Courses:**
This course is **required** and must be completed before starting the second semester of clinical courses. Students are recommended to have this course completed before entering the MAS program.
- Basic Anatomy and Physiology (BIO 112)
While waiting for acceptance into the clinical phase of the program, students may take the following courses **recommended** by the Health Science Division.
- Medical Terminology (AHS 102)
- Nutrition (AHS 108)
- Ethics and Law for Allied Health Professionals (AHS 205)

**Patient Care Technician (PCT)**
Program Enrollment Limitations: 25 students accepted each fall semester
Location: Newberry Campus
Applications available in May – see website for exact dates
Merit Applications not accepted
Clinical phase of program = 3 semesters

**Program-Ready Requirements:**
Successful completion, with a grade awarded, of the following courses:
- Medical Terminology (AHS 102)
- English Composition I (ENG 101)
- Contemporary Mathematics (MAT 155)

**Required and Recommended Courses:**
This **required** course must be completed before starting the second semester of clinical courses. Students are recommended to have this course completed before entering the PCT program.
- Basic Anatomy and Physiology (BIO 112)
While waiting for acceptance into the clinical phase of the program, students may take the following courses **recommended** by the Health Science Division.
- Nutrition (AHS 108)
- Ethics and Law for Allied Health Professionals (AHS 205)
Phlebotomy Technician (PHB)
Program Enrollment Limitations: 12 students accepted each fall and spring semester
Location: Greenwood Campus
Applications available in May and September – see website for exact dates
Merit Applications not accepted
Clinical phase of program = 1 semester

Program-Ready Requirements:
Successful completion, with a grade awarded, of the following courses:
- Medical Terminology (AHS 102)
- English Composition I (ENG 101)
- Introduction to Computers (CPT 101)
- Contemporary Mathematics (MAT 155)

Recommended Courses:
While waiting for acceptance into the clinical phase of the program, students may take the following courses recommended by the Health Science Division.
- Nutrition (AHS 108)
- Human Diseases (AHS 170)
- Ethics and Law for Allied Health Professionals (AHS 205)
**HOBET Requirement**

- The ADN and PN programs require completion of the HOBET with a minimum score of 65% in reading and 65% in math. Students entering a Health Science associate degree or diploma program may take the HOBET to earn merit points toward program entry.
- HOBET may only be taken two times within a twelve month period.
- Scores are valid for four years.
- Study guides are available in the bookstore, in the library, and for use at all campus locations.
- Testing available on Greenwood and Laurens campuses only.
- To register for HOBET:
  - Pay testing fee of $35.00 to the Business Office or any county campus.
  - Go to the [Health Science and Nursing Resources](#) website for details about the test and how to schedule a testing appointment.

**What is the HOBET V?** *It is the current version of the HOBET, and it is the only version accepted at PTC.*

**When should I take HOBET?** *Students should take HOBET early in their academic progress. We recommend that students take HOBET upon being ready for ENG 101 and MAT 152 or 155.*

**Should I study for HOBET?** *Yes. We encourage all students to use the resources available for their success.*

**Please Note:**

- Meeting the minimum requirements does not guarantee acceptance. Space is limited for all programs.
- All specified program-ready, general education, and recommended courses must be completed with a grade of C or better.
- Computer and technical courses expire after 8 years. No other courses have an age limit.
- There is no limit to the number of times a course can be taken, however, there may be financial aid repercussions when repeating a course.
- All students must be in good academic standing in order to apply for program entry. This means your overall GPA must equate to a 2.0 or higher. Overall GPA can be found on DegreeWorks.
- Students can also find their program-ready GPA on their DegreeWorks worksheet.
  - Students with transfer credit(s) will need to calculate the Program-Ready GPA since all grades from the program-ready courses must be included in the Program-Ready GPA calculation. Degree Works does not calculate transfer courses into the program-ready GPA. A Program-Ready GPA calculator tool is available in the [Health Science and Nursing Resources](#) website.
  - The Program-Ready GPA must equal either a 2.5 or 2.0, depending on your program’s requirement.
- Program-Ready and Merit Applications will be reviewed for eligibility, including GPA, program and core course attempts, course completion, test scores (when applicable) and overall standing with the college.
- Official GED score report or high school transcripts must be on file by the close of the application cycle.
- For students planning to use coursework from a previous college or university for program acceptance, official college transcripts must be on file before the close of the application cycle to be considered for acceptance.
- HOBET and WorkKeys test scores must be on file at PTC before the application deadline.
- Current certifications must be uploaded to the online application if Merit points are being sought.
- **IMPORTANT** Be sure to keep your contact information current with the PTC Student Records Office. Failure to do so could prevent us from contacting you for program acceptance.
Program Policies

Program Attempts
Once enrolled in a health science or nursing program, each student is limited to two attempts per specific program and three total attempts in health science and nursing programs combined. Nursing students may repeat only one nursing course to achieve a passing grade. Attempts at previous colleges count in your total number of attempts at Piedmont Technical College. Failure and withdrawal are each considered an attempt. Appeals will be considered in cases where extenuating circumstances led to excessive attempts. The appeal form is located in the PTC Student calendar/handbook, and must be submitted to the dean of the division.

Age/Medical Requirements
You must be at least 18 years of age by the date of the first clinical course. You must be in adequate physical and mental condition to participate and function within the program and clinical environment. (See the Physical and Mental Standards Sheet for detailed expectations for each program.) At the time of program entry, you must submit a required health care form with evidence of current immunizations, including Hepatitis B. You must have Tuberculosis tests on a yearly basis.

Background Checks
Criminal background checks are performed on all direct patient caregivers. Background checks will show any crimes occurring within seven (7) years of the date the actual background check is processed. Students are responsible for the cost of this check, which must be completed upon program entry. Resolving or clearing a charge, if one has been identified could take up to one year or more. If you have a prior conviction(s) on the criminal background check, you may not be accepted at a clinical facility. In this case, the student may not be eligible to complete clinical courses and may be dismissed from the program. Students with prior convictions may not be eligible to take certification tests or nursing boards. If you have prior criminal convictions, you should view the information outlining the difference between getting a pardon for those convictions and having them expunged from your criminal history on the Health Science Resource webpage. Piedmont Technical College strongly recommends that students who have a previous conviction take steps to have the conviction expunged from their records if at all possible. Obtaining a pardon for past criminal convictions does not guarantee access to clinical sites. Clinical providers have sole control as to which students they admit into their facilities. The best way to avoid problems is to have a clear record!

Drug Screenings
Students will be required to undergo drug testing program prior to their admission to any nursing or health science program with a clinical component, and randomly thereafter, or at the request of the College or a clinical site provider. The cost of all tests will be borne by the student. Failing the drug test or refusing to be tested will result in the student being dismissed from any classes that contain a clinical component. A positive drug screen with evidence of drug abuse will be grounds for dismissal from a Nursing/Health Science program. Dismissal under these grounds will count as an attempt. The student may seek readmission to the program after one year. Any student who is dismissed from a program due to a positive drug test and returns for a second attempt will forego the right to appeal for a third attempt in their chosen major, or to enter any other health science/nursing program if he or she has a second positive drug test. Testing is performed by a third party contractor with no relationship to the College.
Physical and Mental Standards

All nursing and health science programs require physical agility and strength sufficient to move from room to room, lift and position patients, maneuver in small places, and perform clinical services. Students must possess gross and fine motor abilities as well as auditory, visual, and tactile acuity, which are required to assess health status and perform effective patient care. See the chart below for specific requirements by program.

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<thead>
<tr>
<th>Physical Stamina Required (Description)</th>
<th>RES</th>
<th>RAD</th>
<th>MAS</th>
<th>ADN PN PCT</th>
<th>CVT</th>
<th>MED</th>
<th>PHB</th>
<th>PHM</th>
<th>VET</th>
<th>SUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lift - up to 50 lbs to assist moving patients, supplies, equipment. Lift - up to 200 lb when moving patients.</td>
<td>O</td>
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<td>Stoop - adjust equipment.</td>
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<td>C</td>
<td>C</td>
<td>F</td>
<td>O</td>
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<tr>
<td>Kneel - manipulate equipment, perform CPR, plug in electrical equipment</td>
<td>O</td>
<td>F</td>
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<td>Reach - overhead lights, equipment, cabinets, attach oxygen to outlets, stocking.</td>
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<tr>
<td>Motor skills, manual dexterity – small and large equipment for storing, moving; apply sterile gloves; take BP; operate computers; perform CPR; utilize syringes, tubes, catheters; set up and maintain sterile field.</td>
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<tr>
<td>Stand for prolonged periods of time (to deliver therapy, check equipment and patient; perform surgical procedures).</td>
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<tr>
<td>Feel - palpate pulses; perform physical exams; feel arteries or veins for puncture; assess skin temperature.</td>
<td>C</td>
<td>O</td>
<td>C</td>
<td>F</td>
<td>C</td>
<td>O</td>
<td>F</td>
<td>C</td>
<td>F</td>
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<tr>
<td>Push/Pull large wheeled equipment, i.e. mechanical ventilators, wheelchairs, patients, x-ray, equipment, EKG machines, and office equipment.</td>
<td>C</td>
<td>C</td>
<td>C</td>
<td>F</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>C</td>
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<tr>
<td>Walk for extended periods of time.</td>
<td>C</td>
<td>O</td>
<td>C</td>
<td>O</td>
<td>C</td>
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<td>Manipulate - knobs, dials associated with diagnostic or therapeutic devices; small instruments, syringes.</td>
<td>C</td>
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<tr>
<td>Hear - verbal directions, alarms, telephone; hear through a stethoscope for heart sounds, lung sounds, and blood pressure.</td>
<td>C</td>
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<tr>
<td>See - patient conditions such as skin color, work of breathing; read small print and calibration on equipment; perceive color.</td>
<td>C</td>
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<td>Talk - communicate goals and procedures to patients in English.</td>
<td>C</td>
<td>C</td>
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<td>Read - typed, handwritten, computer information in English.</td>
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<tr>
<td>Write - communicate pertinent information (patient assessment, outcome assessments) in English.</td>
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Mental Attitude

| Function safely, effectively and calmly under stressful situations. | C   | C   | C   | C   | C   | F   | F   | C   | C   |
| Maintain composure while managing multiple tasks simultaneously. | C   | C   | C   | C   | C   | C   | C   | C   | C   |
| Prioritize multiple tasks. | C   | C   | C   | C   | C   | C   | C   | C   | C   |
| Social skills necessary to interact with patients, families, co-workers - of the same or different cultures; respectful, polite, discrete; able to work as a team. | C   | C   | C   | C   | C   | C   | C   | C   | C   |
| Maintain personal hygiene consistent with close contact during direct patient care. | C   | C   | C   | C   | C   | C   | C   | C   | C   |
| Display actions, attitudes consistent with ethical standards of the profession. | C   | C   | C   | C   | C   | C   | C   | C   | C   |
| Exposure to bloodborne pathogens – Hepatitis, HIV. | F   | O   | C   | F   | F   | F   | C   | O   | F   |

RES = Respiratory Care; RAD = Radiologic Technology; MAS = Massage Therapy; ADN = Associate Degree Nursing; PN = Practical Nursing; PCT = Patient Care Technology; CVT = Cardiovascular Technology; MED = Medical Assisting; PHB = Phlebotomy, PHM = Pharmacy; VET = Veterinary Technology; SUR = Surgical Technology.
Once I Am Granted Program Acceptance, What’s Next?

- Accepted students must attend a **Program Acceptance Meeting**. At this meeting, students will:
  - Discuss general information about the health science and nursing admission policies and requirements
  - Discuss required health assessments, immunizations, criminal background checks, and drug testing
  - Submit a **non-refundable/non-transferable deposit** to hold a seat in the program they have been accepted to. The deposit will be credited for the selected program and the selected semester only. The current deposit is approximately $85.00. This is subject to change.

- Accepted students will then be required to attend the **mandatory Program Orientation** for his/her selected program. The date for this orientation will be provided at the Program Acceptance Meeting. At the orientation, students will be asked to submit completed health assessments and immunization forms. These orientation sessions are led by health science and nursing faculty members and outline specific course and clinical requirements pertinent to the selected major. **Due to the important nature of the material covered at orientation, students must take care not to schedule anything that may conflict with program orientation.**
### Frequently Asked Questions

<table>
<thead>
<tr>
<th>Question:</th>
<th>Are Health Science and Nursing programs offered at night?</th>
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<tbody>
<tr>
<td>Answer:</td>
<td>Not at this time. However, program-ready courses and general education courses are available in the evening, and some are available online.</td>
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<tr>
<th>Question:</th>
<th>Are any Health Science or Nursing programs offered at locations other than Greenwood?</th>
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<tbody>
<tr>
<td>Answer:</td>
<td>The Veterinary Technology and the Patient Care Technician programs are housed at the Newberry campus. Practical Nursing admits students to the Laurens campus in the spring. Program-ready courses and general education courses are available at various county campuses.</td>
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<th>Question:</th>
<th>Can I work while I am enrolled in a Health Science or Nursing program?</th>
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<tr>
<td>Answer:</td>
<td>Yes, but we encourage students to carefully consider the unique challenges of a nursing or health science program. Many of these programs are equivalent to a full-time job. Individual programs will have additional guidelines discussed at orientation once you are accepted.</td>
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<tr>
<th>Question:</th>
<th>What will I need to do about transportation to clinicals? What about childcare?</th>
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<tbody>
<tr>
<td>Answer:</td>
<td>You must have reliable transportation and a valid driver’s license. You may attend clinical courses in all seven counties in Piedmont Tech’s service area. Clinical courses may require evening and/or weekend hours. It is very important to attend all classes, labs, and clinical rotations. Arranging “rides” is not a practical option. Similarly, students who are parents need a backup plan for childcare in the event of illness or emergency.</td>
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<th>Question:</th>
<th>What is the Associate in Arts Nursing Transfer Track to Lander University?</th>
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<tr>
<td>Answer:</td>
<td>Pre-Associate Degree in Nursing (ADN) students who plan to pursue a BSN upon completion of the nursing program have the option of enrolling in the AA with Nursing Focus. This curriculum has been designed to prepare the Pre-ADN student to become program-ready upon completion of the first semester and, at that time, apply for admission into the ADN program. The remaining AANT general education courses are those needed for Lander’s BSN; some of them also count for the ADN. While waiting to be admitted into the ADN program, the student may continue taking these courses. Once admitted, the student will change majors from AANT to ADN. The ADN graduate who has completed the AANT will need to take only a pathophysiology course, an elective, 3 hours of PEES online, and 24 hours of nursing classes at Lander to obtain a BSN. Thirty-two credit hours must be taken at Lander University for graduation.</td>
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<tr>
<th>Question:</th>
<th>What costs are there, in addition to tuition for nursing and health science programs?</th>
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<tr>
<td>Answer:</td>
<td>Upon entry to the clinical programs, additional costs vary but may include higher book costs ($300 - 1200); supplies; uniforms ($100 - 250); testing fees ($0 - 200+); background check and drug screening fees ($50 - 100); professional membership fees ($10 - 40); malpractice insurance ($10 - 40); health assessment &amp; immunizations (varies – contact your health care practitioner)</td>
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<tr>
<th>Question:</th>
<th>How can I get more information about health-related careers?</th>
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<tr>
<td>Answer:</td>
<td>The Career Tracks page on the PTC website is an online guide that provides career information for students to learn more about their field of interest and the job market. It reflects the current career statistics for Piedmont Technical College graduates. Go to: <a href="http://www.ptc.edu/college-resources/career-resources/career-tracks">http://www.ptc.edu/college-resources/career-resources/career-tracks</a>. Students who are unsure if a career in healthcare is a good fit for them may wish to meet with a career counselor to identify careers that best match their interests, values, abilities and personalities. Call 864-941-8356 to make an appointment with a career counselor.</td>
</tr>
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</table>
Verification Form

Thank you for attending this session.

Please complete this form and return it to your presenter or county campus before you leave.

Read: My signature below verifies that I have been given a copy of the Health Science and Nursing Information Packet. It also verifies that I have listened carefully to the information presented and I understand all requirements explained to me.

In signing, I understand that it is my responsibility to comprehend its contents. I also understand that it is my responsibility to contact an advisor for assistance should I have any questions regarding the information contained within this packet or on the Health Science and Nursing Resources webpage.

1. Student’s Name (print) __________________________________________

2. PCT ID # __________________ or birth date ______ / ______ / ______

3. Are you a New, Re-admit, or Transfer student? ____________________

4. Have you submitted an application for Admission to the college? _____ yes _____ no

5. Have you submitted your high school transcript or GED? _____ yes _____ no

6. Information Session Date ______________________

7. Who presented your session? __________________________

8. Where did you attend the session? Circle one:

Greenwood  Laurens  Edgefield  Abbeville  McCormick  Newberry  Saluda

Student Signature___________________________________________________________________

***FOR OFFICE USE ONLY***

For Office Use Only

County Campuses: Please forward forms to the Admissions Office (Note HSNIS on the envelope).

Session Presenter’s Initials _________

Noted on Student’s Admissions Checklist (SAAADMS) in Banner ______ or Comments (SPACMNT)_______