## How to Install Office 365 on Your Personal Computer

- 1. Log Into Pathway <u>https://pathway.ptc.edu</u>
- 2. Click on your Office 365 For Students tab:



3. Sign in using your P#@live.ptc.edu account:

Microsoft	
Sign in	
Email, phone, or Skype	
No account? Create one!	
Can't access your account?	
Sign-in options	
	Next

4. In the top right-hand corner, click on the "Install Office" drop down and select "Other install options":



5. Select "Install Office". This will begin a download at the bottom of the web page.

My installs	
Office	
Language ①VersionEnglish (United States)▼64-bit ▼	Install Office
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5. Either Select "Run" and click "Yes" on the following screen, or click on the download to begin the download. Your software will begin installing. This may take a while and could appear to be frozen. Do not close your browser, power off your computer, or disconnect from the Internet.





You will be notified when the installation is complete!