



## Fact Sheet for Funeral Director's Certificate-FSE7

**\*This certificate is designed for students planning to practice in South Carolina only. This credential may not be recognized by other states. Students should contact the state funeral board where they plan to practice to confirm it is recognized before enrolling.\***

### Program Location and Duration:

- All courses for this certificate program are online. No in-person residency is required.
- Certificate is designed to be completed in two consecutive semesters, but may be done part-time.
- Only fall and spring offer 1st-semester FSE classes.
  - 1<sup>st</sup> semester: CPT 101, FSE 101, FSE 165, FSE 215, MGT 120
  - 2<sup>nd</sup> semester: ACC 101, FSE 205, FSE 210, FSE 220

### Program Notes:

- After completing the Funeral Director's Certificate – FSE7, you are eligible to sit for the NBE Arts exam.
- This academic program is designed to meet specific state or professional needs. It is **not** accredited by the American Board of Funeral Service Education. Students graduating from this program will not have the academic credential for licensure in states where graduation from an ABFSE-accredited program is required.
- The courses in this program will prepare students to take the NBE Arts Exam. Other states may accept this certificate. Potential students should check with other states before enrolling if they plan to work there.
- Excellent reading comprehension, communication, and critical thinking skills are vital for program success and for passing any licensing exams.
- FSE students must complete all General Education and FSE courses with grades of "C" or better. Students may repeat FSE courses one time to achieve a grade of "C" or better.
- All transfer courses from another mortuary college will need to be approved by the PTC Funeral Service Education department.
- Students will not be registered into any FSE courses within 10 business days of the start of any semester unless all their paperwork is complete.
- Students should review the Funeral Director's Certificate webpages for more details: [Funeral Director's Certificate](#)
- Most states require an apprenticeship to become licensed. These apprenticeships can be between 1-2 years. In South Carolina, the apprenticeship is 2 years. Students should contact the state funeral board where they plan to practice for more information. (Suggestion for obtaining an apprenticeship: visit funeral homes in person, dressed ready to work, and ask if they have an opening. If not, try to get a different position so you are already an employee if a spot opens. Follow up in person regularly.)
- For financial aid reasons, please note that some FSE courses are only two (2) credit hours.