



PIEDMONT TECHNICAL COLLEGE

PROCEDURE

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TITLE: Minimum Age for Admission

**RELATED POLICY
AND PROCEDURES:** 3-2-1010 Admissions
3-2-1010.1 Open Admissions
3-2-1010.3 International Admission

DIVISION OF RESPONSIBILITY: Student Affairs

February 2, 2015
Approved by President

November 15, 2022
Date of Last Review

November 15, 2015
Date of Last Revision

As a general rule, applicants to the College must be eighteen years of age to be admitted into an associate degree, diploma, certificate program, or as a transient student.

Applicants under eighteen years of age who do not have a high school diploma or GED and who are not seeking Dual Enrollment are required to meet with the Dean of Admissions for an assessment interview to determine eligibility for admission.

Dual Enrollment Students

High school juniors and seniors may be admitted as a dual enrollment student in a certificate program as long as permission is obtained from the parent/guardian and the high school principal/designee. In the case of an applicant from a home school, permission must be obtained from the parent/guardian and from the school district or an authorized educational agency, which has jurisdiction over the home school.

Under certain circumstances, high school students who are not juniors or seniors may be admitted as a dual enrollment student in a certificate program, as long as permission is obtained from the parent/guardian and the high school principal and with documentation provided by the school and retained in the student's college file documenting exceptional ability to undertake



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college-level coursework. In the case of an applicant from a home school, permission must be obtained from the parent/guardian and from the school district or an authorized educational agency, which has jurisdiction over the home school. In addition, the student must meet with the Director of Dual Enrollment for final approval.

Seventeen or Under with High School Credential

Under certain circumstances, applicants to the College who are seventeen years of age or under and have a high school diploma or GED may be considered for acceptance to the College. In addition, the student must meet with the Dean of Admissions, who must submit a recommendation to the Vice President of Student Affairs for approval.

Regardless of age, all students must meet any program specific admissions criteria and program requirements.

Any exceptions to the procedures documented herein must be approved by the PTC Vice President of Student Affairs.