	<b>Piedmont Technical College</b>  NOTICE OF INTENT TO SOLE SOURCE	Sole Source # Date Issued <b>Closing Date</b> Procurement Officer Phone E-Mail Address	SS-27000 06/25/2026 <b>07/02/2026</b> Brian K. McKenna (864) 941-8314 <a href="mailto:procurement@ptc.edu">procurement@ptc.edu</a>
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**Solicitation #:** SS-27000  
**Posting Date:** June 25, 2026

Based on the following determination, it is the intent of Piedmont Technical College (PTC) to proceed with the proposed procurement action described below pursuant to the authority of §11-35-1560 (A) of the SC Consolidated Procurement Code, in accordance with Regulation 19-445.2105 (B)(5).

PTC intends to negotiate and procure a Sole Source Procurement from:

**EVISIONS**  
 440 Exchange, Suite 200  
 Irvine, CA 92602

- Form Fusion document enhancement and management.
- IntelleCheck Banner payment solution

Evisions is the only technology partner authorized by Ellucian to sell these Banner supported products. Evisions is the only vendor equipped to provide the support and maintenance required by PTC. This notice of Intent to Sole Source is to determine the availability of alternate vendors capable of providing the products/services outlined herein.

**Estimated Value:** \$ >\$10,000 but <\$50,000.

**Questions:** Shall be addressed to the **e-mail address** of the Procurement Officer indicated above. This notice will be posted in the South Carolina Business Opportunities (SCBO) Newsletter for five business days as required by §11-35-1560 of the SC Consolidated Procurement Code.

**Closing Date:** Alternate vendors capable of providing these products/services must respond by email to Brian K. McKenna, Procurement Manager, at [procurement@ptc.edu](mailto:procurement@ptc.edu) no later than 2:00 PM on July 02, 2026.

**PROTESTS (MAY 2019)** If you are aggrieved in connection with the intended award of this contract, you may be entitled to protest, but only as provided in §11-35-4210. To protest an intended award of a contract pursuant to §11-35-1560, you shall (i) notify the chief procurement officer in writing of your intent to protest within five (5) business days of the date this intent to award is posted, and (ii) if the appropriate chief procurement officer has been timely notified of your intent to protest, you may submit your actual protest within fifteen days of the date this notice of intent to award is posted. Days are calculated as provided in §11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the appropriate Chief Procurement Officer within the time provided. The grounds of the protest and the relief requested must be set forth with enough particularity to give notice of the issues to be decided. Any protest or notice of intent to protest must be addressed to the Chief Procurement Officer, Materials Management Office, and submitted in writing (a) by email to: [protest-mmo@itmo.sc.gov](mailto:protest-mmo@itmo.sc.gov) or (b) by post or delivery to: 1333 Main Street, Suite 700, Columbia, SC 29201.

Unless otherwise suspended or cancelled, PTC will procure these services. Contractors should not perform any work on or incur any costs associated with this notice prior to the receipt of a purchase order. PTC assumes no liability for any expenses incurred prior to issuance of a purchase order.

**The Drug-Free Workplace certification must be obtained for Sole Source procurements greater than \$50,000.00.**

Sole Source  
Written Determination

**Agency Identification:** Piedmont Technical College T10

**Description of the agency need that this procurement fulfills:** *(See instructions on last page for guidance)*

Piedmont Technical College operates its finance, administrative, and student-information functions on the Ellucian Banner ERP system. The College must reliably generate, format, and distribute documents produced from Banner data, and must produce secure financial disbursement documents (checks) carrying the fraud-prevention controls required for institutional payments, generate email communications with specific information about the disbursement, and communicate those disbursements with the College's bank through the positive pay process. To meet these business and financial operational requirements, the College requires a fully supported and properly licensed capability to perform these document-output and secure check-production functions, including software licensing, maintenance, and technical support.

**Describe the Market Based on Research Performed:** *(See instructions on last page for guidance)*

The College researched solutions capable of producing formatted documents and secure financial disbursement output from the Ellucian Banner environment. Specifications were developed by College Applications and Finance staff based on the College's existing Banner configuration and its operational requirements. Research confirmed that document-output and check-printing tools are commercially available off the shelf and that several vendors offer products in the general document-management and disbursement space. However, products that integrate natively and in a supported manner with Ellucian Banner are limited to those offered by Ellucian-authorized technology partners; Ellucian's authorization requirement functions as a significant barrier to entry for the Banner-integrated segment of this market. The products at issue are proprietary applications designed to integrate with the College's Ellucian Banner environment. They are obtained from the manufacturer, Evisions, Inc., which also provides implementation assistance, software maintenance, version updates, and technical support directly rather than through a third-party reseller. Licensing and support are provided on an annual subscription basis, delivered electronically to the College's Greenwood, South Carolina location. Maintenance and support include update/upgrade rights and defect-correction support; training is provided by the manufacturer through its documentation, support resources, and customer programs.

**Sole Source Vendor Name:** Evisions, Inc.

Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the vendor named above per SC Code Ann § 11-35-1560 and SC Regulation 19-445.2105, Sole Source Procurement.

**Description of supplies, construction, information technology, and/or services vendor will provide under the contract:** *(See instructions on last page for guidance.)*

Annual software licensing, maintenance, and technical support for two Evisions products for the College's Ellucian Banner environment: (1) Form Fusion, a document enhancement and management application used to format, enhance, and distribute documents generated from Banner; and (2) IntelleCheck, a secure check-production application used to print financial disbursement documents with the security and fraud-prevention controls required for institutional payments. The contract provides software licensing, maintenance and updates, and vendor technical support for these products for the applicable annual term.

Sole Source  
Written Determination

Explain why the described solution is the only solution that meets the agency's need and how no other identified solutions were sufficient. *(See instructions on last page for guidance)*

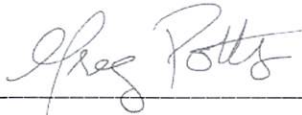
Form Fusion and IntelCheck are proprietary Evisions applications that are designed to integrate natively with the College's Ellucian Banner ERP system, which provides the document-output and secure check-production capabilities the College requires. Based on its market research, the College has determined that Evisions, Inc. is the only source from which licensing, maintenance, and technical support for these specific proprietary products can be obtained, because no third party is authorized or technically able to provide ongoing maintenance, updates, or support for proprietary Evisions software. The College considered alternative document-output and check-printing products available in the market, but those products are not authorized for or natively supported with Ellucian Banner; selecting such a product would require custom, unsupported interfaces to exchange data with Banner, introducing risk to the College's financial controls and disbursement security without vendor warranty or support. This conclusion rests on the College's own assessment of its Ellucian Banner environment and the supported, Banner-integrated solutions available in the market, and not solely on the vendor's assertions regarding its authorization or product availability.

*Note: Determination is not complete without required signatures and dates*

Required Signatures:

Prepared by:  Date: 6/24/2026

Printed Name: Jennifer Stroud Title: IT Coordinator

Approved by:  Approval Date: 6/24/2026

Printed Name: Greg Potts Title: Director, IT Applications

Approved by:  Approval Date: 6/24/2026

Printed Name: Paige Childs Title: VP Business and Finance

*The last page contains instructions and is not required to be retained.*



05/20/2026

Piedmont Technical College  
Applications Department  
Greenwood, South Carolina 29648  
United States

Dear Greg Potts,

This letter seeks to address any questions with regard to Evisions and its status as a sole source provider of the "Form Fusion" and "IntelleCheck" products and annual support services.

Due to the secure and proprietary nature of these products, support, maintenance and licensing services may only be provided through this firm. There is no other authorized provider of the support and product maintenance you require.

Evisions is the technology partner authorized by Ellucian to sell Banner payment solutions and document enhancement and management technology. We serve over 800 Ellucian Banner sites worldwide. This "Strategic" level partnership, and the resultant collaboration/integration, helps to ensure that you're buying products that will work solidly and easily in the Banner environment.

Please let me know if you need additional information. We look forward to working with you for many years to come.

Sincerely,

Jennifer Fleissner  
Chief Financial Officer