This form should only be used when a student has decided to withdraw from the last course.
All other withdrawals should be completed by the student through PTC Pathway.

_________________________  ________________________
Student Name                PTC ID Number

Check appropriate term:  [ ] Fall  [ ] Spring  [ ] Summer  Year __________

I. List the last course to be withdrawn.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course No</th>
<th>Section</th>
<th>Last Date of Attendance (to be completed by instructor)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

II. Reason for withdrawal: (Check appropriate block)

[ ] Illness  [ ] Transportation  [ ] Personal  [ ] Financial
[ ] Difficult Level  [ ] Job Conflict  [ ] Do not need course  [ ] Other __________________

III. Signatures:

I understand that if I am receiving federal financial aid, withdrawing from all courses prior to attending 60% of the term will result in a debt to the college. I understand these consequences and would like to proceed with the withdrawal from all courses.

Student: ___________________________  Date: ______________________

I have advised the student that there may be financial consequences of completely withdrawing from courses. The student understands these potential consequences and has decided to proceed with the withdrawal.

Advisor/Counselor: ___________________________  Date: ______________________

After signing, please forward to the Student Records Office.

Instructor: ___________________________  Date: ______________________