Piedmont Technical College Course Syllabus

COURSE INFORMATION

Course Prefix/Number: FSE 215
Title: Funeral Directing I
Responsible Division: Health Science
Last Day to Withdraw from this Course: For the last date to withdraw from this course, consult the current Student Calendar.

Course Description:
For course, credit hour, pre-requisite(s) and co-requisite(s) information, visit the Detailed Course Information page: www.ptc.edu/courses/FSE215.

Textbook and Other Materials:
For textbook information and additional required and/or supplemental materials, visit the college bookstore (www.ptc.edu/bookstore).

Proctored Examinations:
Proctored examinations for distance learning courses taken at non-PTC campuses may require a proctoring fee for each exam taken.

COURSE POLICIES

Course policies are available online through the Academic Catalog and Student Handbook. Visit the Course Policies page (www.ptc.edu/syllabus/policies) for a detailed list of important policies and more information.

GRADE POLICY

Detailed grading policy information can be found on the Grading Policy webpage (http://www.ptc.edu/grading-policy). Final grade appeal information is available in the Academic Catalog (http://www.ptc.edu/catalog/).
ACCOMMODATIONS

Accommodations for ADA:

Information is available on the Student Disability Services webpage (http://www.ptc.edu/ada).

RATIONALE

Why do I need this course?

Students must have a basic understanding of how a funeral home handles a death from the first notification to the final disposition. This course explains the basic steps that a funeral director goes through every time there is a death call.

PROGRAM INFORMATION

For program information including required courses, program learning outcomes, gainful employment information and advisement information, refer to the Academic Program webpage. Go to Academics (http://www.ptc.edu/academics), select your program, and then select Credentials Offered.

COURSE STUDENT LEARNING OUTCOMES

Upon successful completion of this course and/or clinical, each student will be able to:

- Perform the basic procedure of how to talk with a family at the time of death.
- Transfer the human remains to the funeral home.
- Perform the steps that are necessary in the arrangement conference.
- Perform the basic steps for conducting a funeral.
- Demonstrate the skills to assist families with preplanning and prefunded funerals.
- Identify the government regulations as they pertain to the funeral process.
- Identify the values and purpose of a funeral for the family and friends.
GENERAL EDUCATION COMPETENCIES

Piedmont Technical College General Education Competencies for All Graduates:

This course may address one or more of the following General Education Competencies (assessment will be stated when applicable):

Communicate effectively.
Assessment:
Homework-phone call assignment.

Apply mathematical skills appropriate to an occupation.
Assessment:
N/A

Employ effective processes for resolving problems and making decisions.
Assessment:
N/A

Demonstrate the basic computer skills necessary to function in a technological world.
Assessment:
Placing assignments, test, and quizzes in D2L properly and on time.

To validate proficiency in the general education competencies, students in some programs will be tested using Work Keys.