Piedmont Technical College Course Syllabus

Course policies and procedures are available online through the academic catalog and student handbook. Visit the links below to review how these procedures and polices impact you.

- Attendance Requirement (www.ptc.edu/catalog/attendance)
- Distance Learning Policies and Procedures (www.ptc.edu/catalog/distance)
- Attendance Requirement for Veterans (www.ptc.edu/catalog/attendance)
- Withdrawing from a Class (www.ptc.edu/catalog/withdraw)
- Financial Effects of Withdrawing from Classes (www.ptc.edu/catalog/lastattendance)
- Copyright Infringement (www.ptc.edu/handbook/copyright)
- Online Honor Policy (www.ptc.edu/handbook/honor)
- Online Confidentiality of Email & Online Materials (www.ptc.edu/handbook/online)
- Social Media Policy (www.ptc.edu/handbook/social)
- College Code of Conduct (www.ptc.edu/handbook/code)

Course Content

College level content is designed to prepare students to be successful at the four-year institution and in the 21st century workforce. Sometimes college courses may include mature content and themes. Please contact your instructor with questions about content. If the college deems appropriate, an alternate assignment that meets the same learning objectives may be assigned. Questions can also be sent to academicaffairs@ptc.edu.

Electronic Device Policy

Electronic devices may be used in classrooms, per the instructor’s discretion and for maintaining access to PTC Alerts through the college’s emergency notification system. If an extenuating circumstance exists, the student must notify the instructor in advance and set the device to silent mode.